

# Millzone

## Millfield L.E.A.D. Academy Care Service Booking Form

Childs Name: ..... DOB : .....

Address: ..... Post Code: .....

Contact telephone number: Home ..... Mobile.....

Care required from: .....( insert start date) and to: .....( insert end date)

**Please tick the relevant sessions and collection times you require**

Day	Pre-School Care 7.30am – 8.55am @ £5.00 (Drink & Breakfast included)	Pre-School Care 7.45am – 8.55am @ £4.00 (Drink & Breakfast included)	Pre-School Care 8.15am – 8.55am @ £3.00 (Drink & Breakfast included)	After School Care 3.15pm – 4.15pm @ £3.50 (Drink Included)	After School Care 3.15pm – 5.15pm @ £7.00 (Drink & Snack Included)	After School Care 3.15pm – 6.00pm @ £8.00 (Drink & Snack Included)
Mon						
Tue						
Wed						
Thu						
Fri						

**Multi Child discounts are available please ask at the school office for details.**

**Casual Places** - We may have casual places available. These cannot be booked more than one week in advance. The fees are slightly higher due to administration costs involved and are payable before the day of care.

**Casual Rates: Please add £1 to the above rates per session. E.g. After School Care to 4.15pm £4.50**

Terms and Conditions

- A deposit of £20.00 is required to secure a place per child. This is refunded when the child leaves, subject to one month's written notice of intention of withdrawal.
- Charges are payable termly or half-termly in advance.
- A charge of £10.00 will be incurred if payments are not paid by the due date.
- If you are late beyond the agreed session collection time, up to 6pm, an extra £1 per 15 minutes will be charged. (via separate Invoice raised at the end of each month)
- If you are late beyond the agreed session collection time, after 6pm, an extra £5 per 15 minutes will be charged. (via separate Invoice raised at the end of each month)
- Parents must notify the Group Leader if the child will not be attending for any reason.
- Refunds cannot be made in the case of illness or attendance at other clubs.

I have read and understood the terms and conditions.

Signed ..... Date .....

Deposit enclosed: £20 Yes/No Date paid.. ..... Signed.....

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Please make cheques payable to: Millfield L.E.A.D. Academy